

**DUNDEE VILLAGE COUNCIL
POLICIES & PROCEDURES MANUAL
SEWER MAINTENANCE ORDINANCE
WORKSHOP
January 5, 2016
MINUTES**

The Dundee Village Council held a workshop to discuss the Village Policies & Procedures Manual and the existing Sewer Maintenance Ordinance. The meeting was called to order at 6:00 pm by President Norris in the Village Office Council Chambers. Present were President Norris, Clerk Massingill, Trustee Bunch, Gutierrez, Lazette, Mills, Rigel, Salib. Also present were Village Manager David Uhl, Village Attorney Frederick Lucas, Finance Director Robin Moon, Building Inspector Gary Dahl, Village Engineer Chris Goerlich, Police Chief Todd Opperman, Water Department Operator Bob Hurley and one interested citizen.

The proposed Policies and Procedures Manual was discussed in detail. Various changes were suggested. Village Attorney Lucas will make suggested changes to the manual. The manual will be addressed at the January 19, 2016 meeting.

Discussion of the Existing Sewer Maintenance Ordinance was moved to the regular council meeting of January 5, 2016 due to time restrictions.

The workshop adjourned at 7:06 pm.

Village Clerk
Shirley D. Massingill

**DUNDEE VILLAGE COUNCIL
REGULAR MEETING 7:00 PM
January 5, 2016
MINUTES**

A Regular Meeting of the Dundee Village Council was held January 5, 2016 at the Village Office Council Chambers. The meeting was called to order at 7:08 PM by President Norris. Present were President Norris, Village Clerk Massingill, Trustee Bunch, Gutierrez, Lazette, Mills, Rigel, Salib. Also present were Village Manager David Uhl, Village Attorney Frederick Lucas, Police Chief Todd Opperman, Building Inspector Gary Dahl, Village Engineer Chris Goerlich, Water Department Operator Bob Hurley, Tanya Whitaker – The Independent, and ten interested citizens.

The Pledge of Allegiance was recited.

It was moved by Tr. Salib and supported by Tr. Rigel to approve the Agenda as printed. Roll Call: Tr. Bunch, Gutierrez, Lazette, Mills, Rigel, Salib, and President Norris – yea. Motion Carried.

It was moved by Tr. Rigel and supported by Tr. Bunch to approve the Minutes of the December 1, 2015 Regular Council Meeting as printed. Roll Call: Tr. Bunch, Gutierrez, Lazette, Mills, Rigel, Salib, and President Norris – yea. Motion Carried.

PETITIONS & COMMUNICATIONS

(a) Certificate of Appreciation presented to: Ott's Landscaping and Lawncare

(b) Citizen Comments:

It was moved by Tr. Lazette and supported by Tr. Salib to accept the Petitions & Communications and place on file. Roll Call: Tr. Bunch, Gutierrez, Lazette, Mills, Rigel, Salib, and President Norris – yea. Motion Carried.

CONSENT AGENDA:

1. Request from John Moskwa to use the Old Mill Banquet Room without charge for a blood drive on February 16, 2016.

It was moved by Tr. Rigel and supported by Tr. Salib to accept the Consent Agenda and place on file. Roll Call: Tr. Bunch, Gutierrez, Lazette, Mills, Rigel, Salib, and President Norris-yea. Motion carried.

OLD BUSINESS: None

NEW BUSINESS:

It was moved by Tr. Bunch and supported by Tr. Rigel to Award Dixon Engineering of Lake Odessa, MI the 2016 Water Tower Painting and Repair Project Inspection Contact in the amount of \$12,332.00. Roll Call: Tr. Lazette, Mills, Rigel, Salib, Bunch, Gutierrez, and President Norris – yea. Motion Carried.

It was moved by Tr. Rigel and supported by Tr. Salib to Award L & T Painting of Shelby Twp., MI. the 2016 Water Tower Painting and Repair Project in the amount of \$165,000.00. Roll Call: Tr. Mills, Rigel, Salib, Bunch, Gutierrez, Lazette, and President Norris – yea. Motion Carried.

It was moved by Tr. Bunch and supported by Tr. Rigel to Adopt Resolution #2016:01: A Resolution in support of commitment and cooperation with the Michigan Main Street program in becoming an Associate Main Street Community. Roll Call: Tr. Rigel, Salib, Bunch, Gutierrez, Lazette, Mills, and President Norris – yea. Motion Carried.

It was moved by Tr. Bunch and supported by Tr. Salib to approve payment of bills in the amount of \$46,114.19. Roll Call: Tr. Rigel, Salib, Bunch, Gutierrez, Lazette, Mills, and President Norris – yea. Motion Carried.

VILLAGE MANAGERS COMMENTS:

Village Manager Uhl presented the council with some recent issues with the existing sewer maintenance ordinance. Discussion followed. Manager Uhl will investigate the issues and present the council with his findings. Manager Uhl stated that there was a flow issue at the waste water plant due to recent rains but everything was now under control.

COUNCIL MEMBER COMMENTS:

Pat Rigel commented on the visit to Kent County to view the sewage plant operations and the membranes that they are using. The plant was very impressive and the visit informative.

Tr. Mills congratulated Ott's Landscaping for the fine job that they have been doing in the Village.

PUBLIC COMMENTS:

Dundee Township representative Gary Lazette questioned the status of the parking lot light bulb change out. Manager Uhl stated that Honeywell had been contacted and the changes should be completed shortly.

With no further business before the Council the Regular Council Meeting was adjourned at 8:22 pm.

Village Clerk
Shirley D. Massingill